

~~CONFIDENTIAL~~

SG-0/55

22 JAN  
1986

DDA/REGISTRY


FILE: 45-6

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Information Services  
Director of Information Technology  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training and Education

FROM: Richard J. Kerr  
Deputy Director for Administration

SUBJECT: Office Nominations for a Representative on the  
Fine Arts Commission


Attached is a copy of a memorandum from the Fine Arts Commission (Attachment A) requesting each Directorate to select a representative to attend future meetings of the Commission. Please review the memorandum and the regulations that describe the work of the Commission (Attachment B) and send an appropriate nomination to me by 27 January 1986. A final selection will then be determined and the name of the individual selected to represent the DA will be forwarded to the Chairperson, Fine Arts Commission. I would appreciate your prompt attention to this matter.

  
Richard J. Kerr

Attachments:  
As stated

ORIG: DDA/MS 

Distribution:  
Original - Addressee

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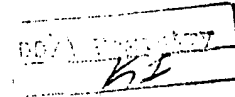
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Executive Registry

86-0128

53a

13 January 1986



REFERENCE

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Science and Technology  
Deputy Director for Operations  
✓ [Deputy Director for Administration]

FROM:

[Redacted]  
Chairperson, Fine Arts Commission

SUBJECT: Representation on the Commission

25X1

1. As the Agency moves toward major changes in the next few years in terms of its buildings and surrounding environs, the Fine Arts Commission will be increasingly tasked to decide questions of building and grounds decor. And as these questions ultimately concern--and directly affect--the employees of each Directorate, we are eager to provide for as wide a representation to the Commission as possible. Specifically, we are reestablishing the practice of including representatives of each Directorate at meetings of the Commission. While these representatives will not be members, they will in fact provide an informal channel for communications between the Directorates and the Commission.

2. In the name of the Commission, I therefore invite you to select a representative who is knowledgeable of your Directorate's interests in this field and one whose own interest will lend itself to the Commission's activities. Such an arrangement would, I think, be mutually beneficial.

3. We meet once a month for about one hour at Headquarters, and your designated representative would receive agendas, minutes and meeting notifications. I have attached a copy of the regulations that describe in broad terms the work of the Commission. Please send the name of your representative to:

[Redacted]  
Chairperson, Fine Arts Commission  
6E08, Headquarters

25X1

4. Thank you for your cooperation on an activity which is of concern to all employees.

25X1

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MEMORANDUM FOR: Deputy Director for Administration

FROM:

[REDACTED]

Director of Security

25X1

SUBJECT: Office Nominations for a Representative on the Fine Arts  
Commission - [REDACTED]

25X1

1. Reference is made to your memorandum of 22 January 1985, requesting a nomination from the Office of Security for a DDA representative on the Fine Arts Commission. [REDACTED]

25X1

2. This is to advise that [REDACTED] a member of the Headquarters Security Division, has expressed a willingness to serve on the Fine Arts Commission, and we are pleased to formally submit her name in nomination. [REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

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C O N F I D E N T I A L

86-0187

27 January 1986

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Allen R. Elkins  
Director of Finance  
SUBJECT: Office of Finance Nomination for the Fine Arts  
Commission  
REFERENCE: DDA Memorandum dated 22 January 1986, Same  
Subject

The nomination from the Office of Finance for a representative to the Fine Arts Commission is as follows:

[REDACTED]  
Commercial Systems and Audit Division, OF

[REDACTED]  
[REDACTED]  
Allen R. Elkins

C O N F I D E N T I A L

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